

Summer Sublet

The Yale Housing Office allows for residents to sublet their graduate apartment during the summer months.

All residents must comply with the following University policy:

- The Graduate Student must have a signed valid contract with Graduate Housing for term beginning July 1st.
- All advertisements (electronically or otherwise) must be approved by the Graduate Housing Office in advance. The University on-line database is available at <http://offcampusliving.yale.edu> to advertise your summer sublet opportunity.
- The subtenant must be a Yale affiliate.
- The Sublet agreement must be completed by all parties and approved by a representative of the Yale Housing Office prior to contract holder departure and subtenant arrival.
- Multiple or consecutive subtenants are not permitted within the same summer time frame.
- Single students who reside in shared occupancy units must have their roommate's signature on the sublet agreement acknowledging that they have been informed.
- The University student contract holder is fully responsible for monthly rent payments to their SFAS during the sublet term.
- The term of the sublet is to be paid in full to the contract holder prior to occupancy. The Yale Housing Office will require proof of payment prior to the sublet start date.
- Utility accounts must remain in the original occupant's name.

- The monthly sublet rent cannot exceed the current monthly rent plus 5% for utilities where applicable.
- The original occupant must suspend mail delivery during this time. Mail can be held at the Post Office or forwarded to your temporary summer address. Arrangements can be made at www.usps.gov.
- **The subtenant will not register this address for postal delivery.**
- The original occupant must prepare the apartment for sublet. The apartment must be clean, valuables removed and refrigerator/freezer emptied.
- Basement or common areas (hallways) storage of personal belongings of the subtenant is prohibited.
- Any resident, who sublets their apartment in violation of the Yale Housing Subletting Policy, is subject to contract cancellation.

These options cannot be combined.

Summer Academic Leave

Reduced rent (50%) is available during the month of July for students away for summer academic leave. The following conditions apply.

- The graduate student must have a signed valid contract with Graduate Housing for term beginning July 1st.
- The graduate student must provide to the Yale Housing Office written confirmation prior to leaving New Haven from their department or location of internship/research/summer program.
- Mail is to be forwarded to another address or held by the US Post Office.
- All keys (including mailbox) must be returned to the Graduate Housing Office upon departure.
- Utility accounts must remain active and in the student's name while away.
- Empty all contents of refrigerator/freezer prior to departure. **DO NOT UNPLUG THE REFRIGERATOR.**
- Unplug all equipment that may be set on a timer (clock radios, stereos, etc.)

If these conditions are not met, the resident will be charged the full rate of rent to their SFAS account.

Graduate
Apartment
Summer Sublet/
Summer Academic
Leave

Yale Housing
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