

REQUEST TO CANCEL YALE HOUSING LICENSE AGREEMENT

Print Name _____ Today's Date _____

School/Dept _____ Net ID# _____

Hall/Apt, Room No. _____ Room Type _____

Mobile Phone _____ Email _____

I hereby request to cancel my graduate housing license agreement for the following reason(s):

I will remove all my belongings from the room, return my keys, and move out on this date:
_____.

I understand that I am responsible for all posted charges to my YalePay account and that I will be charged a cancellation fee based on the following schedule:

April - \$500

May - until the end of the license agreement - \$2,500

Signature is required

My new address will be:

Office Use Only:

Charges applied: _____ Date: _____

Credits applied: _____ Date: _____

Approved by _____ Yale Housing Manager